

## Canada - Study Permit Application Procedures and Fees

Foreign nationals who wish to study in Canada for a period longer than six months need a study permit. For the duration of the studies, an accompanying spouse or common-law partner may be able to obtain an open work permit (OWP), and minor children will be able to study at Canadian elementary and secondary schools.

A study permit is a document that IRCC issues to foreign nationals allowing them to study in Canada. It is not a visa. A foreign national thus also need a visitor visa or an electronic travel authorization (eTA), where applicable, to enter Canada.

The processing time of a Study permit is typically 3 to 4 months from the date IRCC receives the complete application documents, but may vary depending on the IRCC, immigration policy changes, backlogged files, etc.

**Legal residents of certain countries may be applicable for applying Student Direct Stream to obtain a study permit in a shorter estimated time. For more details, please contact Kaizen professional consultants.**

### 1. Handling and Application Fees

Kaizen's handling fee for the standard study permit application is CAD3,500. The handling fee for a concurrent open work permit for an accompanying spouse or partner is CAD1,850, and a concurrent study permit for each accompanying child is CAD1,650.

The above-stated fees are **inclusive** of all governmental application and biometrics fees, but **exclusive** of the employer compliance fee and any delivery or courier charges, translation fees, notarization fees, medical examination and police certificate fees, etc.

For reference purposes and subject to change, the Immigration, Refugees and Citizenship Canada application fees as at May 24<sup>th</sup>, 2022 are as follows:

#### SHENZHEN 深圳

Rooms 1203-06, 12/F.  
Di Wang Commercial Centre  
5002 Shennan Road East  
Luohu District, Shenzhen, China  
中国深圳市罗湖区深南东路5002号  
地王商业中心12楼1203-06室  
T: +86 755 8268 4480

#### SHANGHAI 上海

Room 603, 6/F., Tower B  
Guangqi Culture Plaza  
2899A Xietu Road, Xuhui District  
Shanghai, China  
中国上海市徐汇区斜土路2899甲号  
光启文化广场B座6楼603室  
T: +86 21 6439 4114

#### BEIJING 北京

Room 303, 3/F.  
Interchina Commercial Building  
33 Dengshikou Street  
Dongcheng District, Beijing, China  
中国北京市东城区灯市口大街33号  
国中商业大厦3楼303室  
T: +86 10 6210 1890

#### SINGAPORE 新加坡

138 Cecil Street, #13-02 Cecil Court  
Singapore 069538  
新加坡丝丝街138号  
丝丝阁13楼1302室  
T: +65 6438 0116

#### TAIPEI 台北

Room 303, 3/F., 142 Section 4  
Chung Hsiao East Road  
Daan District, Taipei  
Taiwan 10688  
台湾台北市大安区忠孝东路四段  
142号3楼之3  
邮政编码: 10688  
T: +886 2 2711 1324

#### NEW YORK 纽约

202 Canal Street, Suite 303, 3/F.  
New York, NY 10013, USA  
美国纽约州纽约市  
坚尼路202号3楼303室  
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T: +1 646 850 5888

#### LONDON 伦敦

Room 319, 3/F., One Elmfield Park  
Bromley, Greater London  
BR1 1LU, UK  
英国伦敦布罗姆利  
雅茅菲尔德公园一号3楼319室  
邮政编码: BR1 1LU  
T: +44 20 8176 3860

Study Permit (principal applicant):	CAD150
Study Permit (children) (applied together with PA):	CAD150
OWP for Spouse (applied together with PA):	CAD155
Biometrics fee:	CAD85 per person

## 2. Payment Terms and Method

We currently only accept check, cash or TT and credit card payment through PayPal. If invoice is settled by PayPal, an extra 5% service fee will be charged.

Upon receipt of confirmation of engagement, we will issue an invoice and email it together with detailed wire instructions to you. Because of the nature of services, we require full payment in advance. In addition, once service is commenced, no service fees will be refunded.

If Taiwan uniform invoice is required, a Business Tax at 5% of the invoiced amount will be charged and collected.

## 3. Eligibility Requirements

- (1) Qualify as a fully vaccinated traveller and need to study at a designated learning institution (DLI) with an approved COVID-19 readiness plan (aged 18 or above);
- (2) Enrolled at a DLI;
- (3) Prove you have enough money to pay for:
  - (a) Your Tuition fees;
  - (b) Living expenses for yourself and any family members who come with you to Canada and;
  - (c) Return transportation for yourself and any family members who come with you to Canada;
- (4) Obey the law, have no criminal record, and get a police certificate (if required);
- (5) Are in good health and get a medical exam (if required) and;
- (6) Prove to an officer that you will leave Canada when your study permit expires.

### Note:

- Fully vaccination is not an obligatory requirement for applicants aged under 18 if holding either a DLI with an approved COVID-19 readiness plan (for post-secondary students) or DLI in a province or territory that accepts international students (for elementary or secondary students).

## 4. Documents to apply for a study permit

- (1) Proof of acceptance:

- (a) Letter of acceptance issued by school, including the original or electronic copy of the letter with your study permit application;
- (2) Proof of identity:
  - (a) You and each family member who comes with you must have a valid passport or travel document;
  - (b) Two recent passport-size photos: The name and date of birth of the person should be written on the back of each photo.
- (3) Proof of financial support:
  - (a) Proof of a Canadian bank account in your name, if you've transferred money to Canada;
  - (b) Guaranteed Investment Certificate (GIC) from a participating Canadian financial institution;
  - (c) Proof of a student or education **loan** from a bank;
  - (d) Your bank statements for the past 4 months;
  - (e) A bank draft that can be converted to Canadian dollars;
  - (f) Proof you paid tuition and housing fees;
  - (g) A letter from the person or school giving you money, or;
  - (h) Proof of funding paid from within Canada, if you have a scholarship or are in a Canadian-funded educational program.

*For your information, the official standard for minimum funds to support yourself and family members in Canada (except Quebec) are as below: (last update: May 24<sup>th</sup>, 2022)*

Persons coming to Canada	Funds required per year (excludes tuition)	Funds required per month (additional to the tuition)
You (the student)	CAD10,000	CAD833
First family member	CAD4,000	CAD333
Every additional accompanying family member	CAD3,000	CAD255

- (4) Letter of explanation
  - Explain the reasons of studying in Canada
  - Showing the understandings of your responsibilities as a student;
- (5) Custodian declaration for minor children (if applicable)
  - Including the Custodianship Declaration form and must be notarized by a certified notary included with the principal applicant(s)' study permit application;
  - The custodian in Canada must sign the first page, and the parents or legal guardians of the minor child in the child's home country must sign the second page;
- (6) If you want to study in **Quebec** for longer than 6 months, you need a Québec Acceptance Certificate (CAQ) issued by the Gouvernement du Québec. For details of Quebec study permit, please contact Kaizen professional consultants.
- (7) **Any additional documents requested by the authorities.**

## 5. After applying for a Student Permit

- (1) Biometric appointment;
- (2) Interview with Canada official in your country;
- (3) Medical exam (if required);
- (4) Police certificate (if required);
- (5) Bring letter of introduction to show a border services;
- (6) Electronic travel authorization (eTA) (if needed);
- (7) A visitor visa (if needed);
- (8) Health insurance.

**Note:** All documents must be either in English or translated into English by a certified translation body.

*Should you need further information or assistance, please visit our official website at [www.kaizenvis.com](http://www.kaizenvis.com) or contact us through the following means:*

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